

# Boatjumble

Sunday 22 April 2018

**Trade at Europe's largest outdoor Boatjumble. Trade space includes hard standing arena, grassed event fields and bespoke marquee plots.**

**This document contains all you need to know before booking your stand. We hope to see you there!**

## PUBLIC OPENING & CLOSING TIMES

The Boatjumble, including the Boatmall and Boatmart areas, will open at 10am to the public. The show will close to public at 4pm, but the National Motor Museum will remain open until 5pm.

## EXHIBITOR SET UP TIMES

The Exhibitors' Entrance will only be open on Sunday 22 April. There will be limited access for those requiring entry on Saturday 21 April via North Gate.

Exhibitors requiring entry on Saturday 21 April must indicate this on the booking form in order to gain Saturday entry. Any Exhibitor that fails to do this or inform us of Saturday arrival prior to the event may be refused Saturday entry into the showground.

Please note: There will be NO Trunk Trader access on Saturday 21 April.

## CHANGES TO EXHIBITOR BOOKING

In order to provide a better and fuller looking show we will be keeping the same booking process for the Boatjumble for 2018.

- All pre-booked stand spaces will be located in Red Field. Green Field will remain a Trunk Trader area for 2018.
- **No stand allocations from previous years will apply for 2018.** All Exhibitors will need to re-apply for stands and they will be allocated based on the date a booking (with full payment) has been received. Exhibitors will be able to indicate their preferred positions in Red Field, but these are not guaranteed
- Corner uncovered stand spaces will again be at an increased rate of £80 per corner plot as opposed to £56 for standard uncovered spaces.

## TRUNK TRADERS

- The best way for amateur jumbler to sell surplus second-hand Boating items.
- From just £41 for a Trunk Trader plot, you can sell to thousands of boating enthusiasts within our Trunk Traders area from the boot of your vehicle.
- The maximum number of stands that can be purchased in Trunk Traders is two, cars with a trailer must purchase a Large Trunk Trader plot.
- Panel Vans must purchase a Large Trunk Trader plot. Please note that Lorries, Luton/box vans, vans with trailers and any vehicle over 2.7 meters (9ft) high or 6.0m in length will not be appropriate for a Trunk Trader plot, including Large Trunk Trader plots.
- Goods will be restricted to surplus or second-hand boating items being sold by amateur jumbler. We regret that applications from companies or businesses will not be accepted and we suggest that a stand within the main Boatjumble would be more appropriate.
- Small structures such as awnings, gazebos and umbrellas are allowed within Trunk Traders as long as they fit within the space provided (generally a 3x2m trading space) but marquee structures are not permitted.



# TRADE AT BOATJUMBLE

## SPACE FROM JUST £41.00 (price including VAT)

STAND & BOATMART SPACE	Exc. VAT	VAT	TOTAL
<b>Boatjumble Standard Uncovered Space</b> Rental includes: 2 Exhibitor's Entrance Wristband 1 Combined Showground Vehicle Pass/Car Park Pass Size: 3.65m frontage x 4.57m (12ft x 15ft) or multiples of	£46.67	£9.33	<b>£56</b>
<b>Boatjumble Corner Plot Uncovered Space</b> Rental includes: 2 Exhibitor's Entrance Wristband 1 Combined Showground Vehicle Pass/Car Park Pass Plot size: 3.65m frontage x 4.57m (12ft x 15ft) or multiples of	£66.67	£13.33	<b>£80</b>
<b>Boatjumble Covered Space in Individual Marquee</b> Rental includes: Hire of marquee 3m x 4m (10ft x 15ft) 2 Exhibitor's Entrance Wristband 1 Combined Showground Vehicle Pass/Car Park Pass Plot size: 3.65m frontage x 4.57m (12ft x 15ft) or multiples of	£249.17	£49.83	<b>£299</b>
<b>Boatjumble Corner Covered Space in Individual Marquee</b> Rental includes: Hire of marquee 3m x 4m (10ft x 15ft) 2 Exhibitor's Entrance Wristband 1 Combined Showground Vehicle Pass/Car Park Pass Plot size: 3.65m frontage x 4.57m (12ft x 15ft) or multiples of	£266.12	£53.88	<b>£320</b>
<b>Boatmart</b> (to sell a boat)	£28.33	£5.67	<b>£34</b>
<b>Bespoke Marquee</b>			<b>£POA</b>
<b>TRUNK TRADER - SUNDAY ONLY</b> <b>No large structures OR marquees - amateur trading from vehicle only.</b>	<b>Exc. VAT</b>	<b>VAT</b>	<b>TOTAL</b>
<b>Small Trunk Trader Plot(s) - MAX 2 STANDS (cars only)</b> Rental includes: 2 Exhibitor's Entrance Wristband 1 Trunk Traders Vehicle Pass Please note: If bringing a trailer you have to purchase a Large Trunk Trader plot	£34.17	£6.83	<b>£41</b>
<b>Large Trunk Trader Plot(s) - MAX 2 STANDS (car + trailer or panel van)</b> Rental includes: 2 Exhibitor's Entrance Wristbands 1 Trunk Traders Vehicle Pass Please note: 2.7m max. vehicle height, 6m max vehicle length	£69.17	£13.83	<b>£83</b>
<b>BOATMALL</b>	<b>Exc. VAT</b>	<b>VAT</b>	<b>TOTAL</b>
Boatmall	£70	£14	<b>£84</b>
<b>OPTIONAL EXTRAS</b> (prices include VAT)			<b>TOTAL</b>
Extra Adult Wristband Please note: wristbands purchased on the day will be charge at £10			<b>£8.40</b>
Youth Wristband (13-16) Please note: wristbands purchased on the day will be charge at £7			<b>£5.50</b>
Child Wristband (5-12)			<b>Free</b>
Extra Showground Vehicle Pass			<b>£7.50</b>
Car Park pass			<b>£4.00</b>
Caravan pass on Uncovered Stand			<b>FREE</b>
Caravan pass in Exhibitors Car Park			<b>£4.00</b>

For furniture hire contact **MJ Events Support** on **01252 533833** or email **hire@gfieventservices.co.uk**

**ALL BOOKINGS (POST, FAX & ONLINE) MUST BE ACCOMPANIED BY PAYMENT.**  
**VAT IS APPLICABLE ON ALL PRICES. CANCELLATION POLICY PAGE 6.**

# EXHIBITOR INFORMATION

## EXHIBITORS SETTING UP TIMES

Exhibitors' Entrance will only be open on **Sunday 22 April**. There will be limited access for those requiring entry on Saturday 21 April via North Gate.

Exhibitors requiring entry on Saturday 21 April must indicate this on the booking form in order to gain Saturday entry. Any Exhibitor that fails to do this or inform us of Saturday arrival prior to the event may be refused Saturday entry into the showground.

### Exhibitor Set-Up Times are as follows:

**Saturday 21 April 2pm to 6pm**  
(Boatmall, Boatmart & Boatjumble)

There will be NO Trunk Trader access on Saturday 21 April.

**Sunday 22 April 7am to 9.30am**  
(Boatmall, Boatmart, Boatjumble & Trunk Traders)

All exhibitors, especially those in Boatmart are reminded that they are at all times responsible for the security of their exhibits - no responsibility will be taken by Beaulieu Enterprises Ltd for any loss or damage to goods either prior to, during or after the event.

Exhibitors will be able to take down their stands and bring vehicles in after the show closes to the public at 4pm. No vehicle will be permitted to enter or exit the Showground before this time.

## TRUNK TRADERS

**A great way for amateur Boatjumbblers to sell surplus second-hand boating items from the boot of their car or small van. You can sell within our Trunk Traders area from just £41.**

The maximum number of stands that can be purchased in Trunk Traders is two. Vehicles with a trailer will need to purchase a Large Trunk Trader Plot. Panel Vans must purchase a Large Trunk Trader plot.

**Please note that Lorries, Luton/box vans, vans with trailers and any vehicle over 2.7 meters (9ft) high or 6.0m in length will not be appropriate for a Trunk Trader plot, including Large Trunk Trader plots.**

Goods will be restricted to surplus or second-hand boating items being sold by amateur jumbblers. We regret that applications from companies or businesses will not be accepted and we suggest a stand within the main Boatjumble area would be more appropriate. If, in the sole discretion of the Organisers, it is deemed that the goods do not constitute relevant items, the Trunk Trader will be asked to leave and no refunds will be given.

Small structures such as awnings, gazebos and umbrellas are allowed within Trunk Traders as long as they fit within the space provided (generally a 3x2m trading space) but marquee structures are not permitted.

### Small Trunk Trader Plot

**CAR ONLY**



### Large Trunk Trader Plot

**CAR & TRAILER**



**VAN (panel only)**  
2.7m (9') max. height  
6m (20') max. length



**NO LUTON/  
BOX VANS,  
DROPSIDES, VANS  
WITH TRAILERS,  
OR LORRIES  
ACCEPTED**



## EXTRA EXHIBITOR WRISTBANDS

There will be a flat rate of £10.00 (adult) & £7.00 (youth, 13-16 (Under 12's are free but require a wristband)) for exhibitor wristbands on the day. Wristbands are cheaper if ordered when booking your stand and we suggest for ease and speed of entry that all such wristbands are purchased in advance. Please remember that all persons wishing to access the showground, including all delivery drivers and staff will need wristbands to gain entry.

**Please note: VAT is included on all prices.**

## APPLICATION FOR STAND SPACE

Book early to get the best location; payment must be included for a booking to be accepted.

Receipt of an application does not guarantee allocation of stand space. If your application is successful, written or emailed confirmation will be forwarded to you.

**Please note:** No stand allocations from previous years will apply for 2018. All Exhibitors will need to re-apply for stand spaces and they will be allocated based on the date a booking (with full payment) has been received. Exhibitors will be able to indicate their preferred positions in Red Field, e.g. Red Field A, B or C, but these are not guaranteed.

Corner plots will be at an increased rate of £80 per plot. Please indicate on your booking form if you require a corner plot.

All pre-booked stand spaces will be located in Red Field. Green Field will again be a Trunk Trader area for 2018 which is allocated on arrival on the day.

If you would like to know your stand number(s) before you receive your passes and final instructions, please call the Events Department after the reallocation date on 01590 614614.

Uncovered stand spaces are normally allocated side by side but if you would prefer space back to back (9.14m x 3.65m; 30' x 12') please tick the appropriate box on your Application Form.

## DESCRIPTION OF GOODS

You must give an accurate description of the goods you will have for sale in the relevant section of the Application Form. If on the day, and in the opinion of the Organisers, your goods do not match this description, you may be asked to remove the goods and/or be asked to leave the event. No refunds will be given.

**Please do not bring non-nautical items to sell at Boatjumble.**



## PAYMENT & INVOICING

Please call 01590 614614 or email the events team at [events@beaulieu.co.uk](mailto:events@beaulieu.co.uk) if you would like a paid invoice for your stand booking. Please note that all booking forms require a form of payment (credit/debit card/cheque/BACS notification) before being accepted. We are unable to issue invoices for payment, only paid invoices can be sent.

If you would like to pay for your booking by Bank Transfer or Internet Banking please find the following Beaulieu Enterprises Ltd bank account details below. **Please note all payments to be in Sterling.**

Please be sure to show your Booking Name and Event name on the transfer; **BJ** (Boatjumble).

**Please email [eventspayments@beaulieu.co.uk](mailto:eventspayments@beaulieu.co.uk) with details of your transfer including the date of your transfer so we can match it with your booking form.** Please indicate on your booking form that you are paying by Bank Transfer (BACS/CHAPS) or Internet Banking.

Company Details:	Beaulieu Enterprises Ltd
Bank Name:	Barclays
Account Name:	Beaulieu Enterprise Ltd - Events
Account Number:	70277630
Sort Code:	207941
IBAN:	GB16 BARC 20794170277630
Swift Code:	BARCGB22

Please remember we must receive payment to accept a booking.

## STAND SPACE

**Stand number(s), entrance passes and event instructions will be sent to you two weeks prior to the event. If you have any queries please call 01590 614614.**

**All displays, awnings/towbars/vehicles etc. must fit within the stand space booked. The Organisers reserve the right to re-site any exhibitor who does not comply with this regulation and also to remove any vehicle not within a stand space. The Organisers cannot be held liable for any damage or cost resulting from such removal.**

## CAMPING

### Caravans & Campervans

To avoid confusion on which caravans need a vehicle pass, all caravans will need to display a pass in the caravan front window. Free passes will be issued to those who site their caravan on their stand in the showground - please apply on your booking form. All other caravans must have a Car Park Pass displayed in the front window and can be purchased at £4. Campervans must have either a Showground Vehicle Pass or Car Park Pass displayed in their front window.

Camping will be strictly controlled and only be permitted within your allocated stand area or in the limited designated section of the Exhibitors' Car Park while space permits. Please note that each vehicle and caravan needs a Car Park or Showground Vehicle Pass.

No camping is allowed within the Boatmart or Boatmall areas or anywhere else within the Event, Complex, Grounds or Visitors' Car Parks. Exhibitors arriving in the area on Friday are reminded that the Forest bye-laws do not permit camping in the forest other than in authorised camp sites - for information on accommodation visit [www.thenewforest.co.uk](http://www.thenewforest.co.uk)

## EXHIBITOR MARQUEES

Whilst we are happy to provide individual exhibitor marquees we are unable to offer a bespoke service for their positioning, therefore all marquees will be erected against the plots backline, against the far right corner. All marquees will be laced rather than zip fronted.

## TERMS AND CHARGES

All bookings whether by post, fax or online must be accompanied by payment.

**VAT is included on item prices.**

Spaces include the following: 2 Exhibitors' Entrance Wristband + 1 Combined Showground Vehicle Wristband / Car Park Pass / Trunk Trader Vehicle Pass

## EXHIBITORS' ENTRANCE

**Exhibitors' Entrance will NOT be open on Saturday 21 April.**

**There will be limited access for those requiring entry on Saturday 21 April via North Gate.**

**Entry to the Exhibitors' Car Park will be by Vehicle Pass only. No entry will be permitted without a combined Showground/Car Park Pass or a Car Park Only Pass.**

**All Showground Vehicle Passes and Car Park Passes must be fixed to the windscreen at all times.**

Combined SHOWGROUND/CAR PARK PASSES are only valid for the stand number marked on the pass. Passes cannot be transferred or sold to a third party. Any person found to be using a duplicate/copied or invalid Showground Vehicle Pass or Car Park Pass will be required to leave Beaulieu Enterprises Ltd premises immediately - no refunds for stands/tickets etc. will be given.

**No vehicle will be admitted to the showground unless ALL occupants are wearing wristbands and the vehicle is displaying a Showground Vehicle Pass. Spot checks will be carried out.**

## CANCELLATION CHARGES

To receive a part refund, exhibitors must notify the Events Office on 01590 614614 as soon as possible if they wish to cancel. Provided the stand/Boatmart space(s) can be re-let and provided all passes/tickets have been returned, refunds will be made as follows;

**30 days + in advance of the Saturday of the event - 10% administration fee.**

**Less than 30 days but more than 7 days in advance - 30% administration fee.**

**Less than 7 days - No refund will be given.**



## EVENT REGULATIONS

**Please read these Regulations carefully as failure to comply with any of them may result in the loss of any or all guarantees, privileges, refunds or access rights to the Event.**

1. All stand spaces, entrance passes and stand furniture must be booked and paid for in advance. Stand spaces are allocated for the duration of the event, and must display a comprehensive collection of event related goods.
2. All passes for events at Beaulieu remain the property of Beaulieu Enterprises Limited and it is an offence for anyone who has been issued with tickets or passes to advertise or offer them for re-sale or to accept money in exchange for such tickets or passes. Any person or persons discovered doing so will be refused permission to participate in the event.
3. Stands may not be sub-let, or allocated to other persons without the knowledge of the Organisers.
4. Any Exhibitor having to cancel their booking for stand space should notify the Organisers as soon as possible. Refunds will be given as detailed in this booklet provided the stand can be re-let and provided all passes have been returned.
5. The Organisers are not responsible for passes mislaid or not brought to the event. Additional passes will need to be purchased. If the original passes are subsequently found, refunds will be given only if the passes are returned intact to the Organisers within one month of the date of the event.
6. All pass numbers are recorded. Passes reported as not received but subsequently presented at the event are your responsibility and you will be charged accordingly.
7. Admission to the showground is by Exhibitor Pass and Showground Vehicle Pass which are valid only via the Exhibitors' Entrance.
8. Exhibitor admission passes/tickets are only valid if sold by Beaulieu Enterprises Limited or its authorised agents.
9. All deliveries to stands must be complete by half an hour prior to the Event opening to the public. After unloading any vehicle not remaining within your stand area must be removed to the Exhibitors' Car Park by half an hour prior to the Event opening to the public. The Organisers reserve the right to remove any vehicle not within a stand space and cannot be held liable for any damage or cost resulting from such removal.
10. Stand displays must be complete by the stated public daily opening time. Stand spaces are allocated for the duration of the Event and may not be dismantled in whole or in part until after the stated closing times and may not be finally removed or stands abandoned until the event closes on Sunday. Failure to comply with this regulation may result in your loss of privilege to the same stand space next year.
11. All equipment, display/sale items, vehicles, tents etc. must be kept within your allocated stand area and must not be placed in or intrude into the avenues between stands. The Organisers reserve the right to re-site any exhibitor who does not comply with this regulation.
12. The speed limit of 5mph must be observed when driving anywhere in the grounds at Beaulieu. No vehicle may be ridden/driven within the Showground during the public opening hours of the event unless directed to do so by the Organisers.
13. Exhibitors must not operate any minibikes, motorbikes, monocycles, scooters, or skateboards at anytime during the Event (including set up day). Bicycles must not be ridden during the public opening hours. Responsible and considerate riding of bicycles is permitted during set up and care must be taken to avoid nuisance and collisions with pedestrians.
14. Only generators complying with current legislation are permitted in the Showground and must be sited/protected so as not to cause disturbance or hazard to adjacent exhibitors or to visitors. Generators with a decibel level of up to 67 dBs may be permitted. Please note that they may be subject to testing and if they do not comply with the above they may not be permitted to operate.
15. Any electrical equipment which is brought onto the site must be tested/certified to the appropriate standards and should carry a current PAT testing label. Electrical leads for external use must be fitted with 16amp plugs.
16. Under the Explosives Act 1875 it is illegal to sell Flares from temporary stands as they cannot be registered. The unauthorised release of Flares or Fireworks is strictly forbidden.
17. All Exhibitors must adhere to the regulations governing the use of liquid gas cylinders, generators and electrical supplies. In particular you must adhere to document No.102763 008/05 Using Calor Gas Safely (published by Calor Gas Limited).
18. All heating or cooking equipment including barbeques must be kept well away from flammable materials and must not be sited to cause a hazard or nuisance to visitors or exhibitors. An appropriate method of extinguishing a fire caused by such equipment must be available. Disposable or solid fuel barbeques may be used on site but must be raised off the ground and disposed of safely in the ash bins provided.
19. Unsold items or purchases must be removed from the Grounds immediately after the Event ends unless special arrangements have been made in advance with the Organisers. All waste other than domestic waste must be removed from the site by the exhibitor. Failure to do so may result in a fine being imposed.
20. The Organisers reserve the right to eject anyone from the premises who acts in a manner detrimental to the enjoyment of others.
21. The sale of food and beverages is not permitted.
22. The use of any form of loudspeaker is not permitted.
23. The sale of raffle tickets or collections for charity must be authorised in advance by the Organisers and, if granted, must only be conducted from within the allocated stand space. No form of advertising material may be displayed or distributed anywhere in the grounds other than on your stand.
24. Any transaction at the Event is between the Vendor and the Purchaser alone; no responsibility is accepted by the Organisers.
25. Exhibitors are responsible for any and all damage or injury to persons or property occasioned by any of the exhibitors or stands or appliances or any act or omission by them or their staff or contractors.
26. The Organisers are not responsible for the security of goods being displayed or offered for sale, prior to, during or after the Event.
27. Camping is only permitted for security reasons within your allocated stand space or in the designated area in the Exhibitors Car Park and nowhere else within the grounds or car parks of the Event, the Beaulieu Complex or Beaulieu Village.
28. The Organisers reserve the right to refuse access to the Showground at their absolute discretion.
29. The Organisers reserve the right to cancel, curtail or relocate all or part of the event at any time at their absolute discretion and will not be liable for any consequential losses.
30. Oxyacetylene Cylinders cannot be brought on site for any reason.
31. The details of any practical demonstrations must be brought to the attention of the Organisers upon booking.
32. Regulations on the disposal of hazardous waste came into operation from July 2004. Certain wastes including paints, engines and engine oils, and batteries etc. are now categorised as hazardous. **WHAT YOU BRING TO THE EVENT YOU MUST TAKE HOME WITH YOU IF NOT SOLD.**
33. The sale of the following items/weaponry is strictly prohibited. **Firearms** (real, imitation, or made safe), **Swords, Machetes, Harpoons, Bladed implements, or any materials that Beaulieu Enterprises Ltd deem offensive** - except pen knives with a blade under 3", or fishing/diving knives (Boatjumble only). Any vendor selling those allowed bladed implements MUST follow the law with regards to the sale of, to persons under age. Any display of such implements must be conducted in a secure way.
34. The organisers reserve the right to prevent a stallholder/exhibitor from trading at any time due to what is deemed as unreasonable behaviour caused by the verbal or physical actions of the stallholder or, any member of their staff whether employed or not. Furthermore, the organisers reserve the right to remove the stallholder/exhibitor from the event and at the organisers sole discretion close down the stall/exhibit and or, remove it from the event without any liability whatsoever for any loss or damage however caused and without liability for any loss of earnings.
35. **Please note the previous pages of instructions and above regulations take precedent over any verbal instructions or advice. Variations to any of the event instructions or regulations must be in writing to be confirmed.**

# IMPORTANT

## BEAULIEU ENTERPRISES LIMITED HEALTH & SAFETY POLICY

### PLEASE READ AND COMPLETE YOUR HEALTH & SAFETY DOCUMENT AND DECLARATION ON THE REVERSE OF YOUR BOOKING FORM

As both the venue for, and the organiser of events at Beaulieu, Beaulieu Enterprises Limited has a duty to ensure not only that the site is safe and without risk to anyone, but also that safe working practices are maintained at all times. This includes our own staff, contractors, exhibitors and members of the public.

Exhibitors and contractors in turn have a duty of care to ensure not only their health and safety, but also those working and helping on their stands, plus anyone visiting their stands. For the purpose of the event, this duty of care commences on entry to the Beaulieu site and ends on leaving Beaulieu when the event has concluded.

1. After reading the following, please complete and sign the Health & Safety document and declaration on the reverse of your Booking Form before returning it with payment. **Please remember to take a copy for your records.**

You will need to complete a risk assessment that details the significant risks posed by your operations covering set-up, the event and closure. You will need to have this assessment available on your stand throughout the duration of the event.

2. **A named person must be appointed who is responsible for Health & Safety on your stand. During the build-up and breakdown periods your staff, helpers and subcontractors should be reminded by you of the need for vigilance regarding the health and safety of themselves and those working in their vicinity.**

3. You must ensure that portable electric tools are used with the minimum length of trailing leads and that such equipment is not left unattended with a live power supply to it. All portable electrical equipment, including generators, must be properly maintained. All electrical connections must be through correctly fused plugs, sockets and extension leads and tested/certified to the appropriate standards and carry a current PAT testing label. Electrical leads for external use must be fitted with 16amp plugs.

4. No electric cables must be allowed to cross gangways, passageways and fire exits.
5. All electrical equipment must comply with the Electricity at Work Regulations 1989.
6. Packing cases, other materials, displays and stand coverings must not be allowed to obstruct or protrude into gangways, roadways and fire exits. Nails or other sharp objects must not protrude from materials and displays.
7. Any marquee or similar structure must conform to the Construction (Design and Management) Regulations 2015.

## EXISTING BEAULIEU SITE HAZARDS

The list below details the significant hazards that exist on the event fields. Every effort is made to reduce the risk to those attending the event but, as exhibitors and traders, you must take account and plan your activities around these existing issues:

- The event fields are grass and as such are uneven and pose slip and trip hazards. We recommend suitable footwear is worn.
- The event fields have a slight gradient in places. Care must be taken when loading/unloading vehicles. Vans and lorries must be positioned facing down the gradient so as to prevent any items falling out.
- When possible, metal trackways will be laid to assist vehicles navigating the event fields. They are laid on top of the ground and then anchored creating a step of approximately 2 inches. This presents a trip hazard. It will be signed as such at regular intervals.
- The speed limit of 5mph on the trackway will be rigidly enforced.
- The trackway can become slippery when wet.