

Name & Address (Mandatory):

For Office Use Only:

Date Received:		Event Reference Number:	
Stand Number:			
Processed On:	Processed By:	Total Paid:	
Cheque Information:		Payment Method:	
		<input type="checkbox"/> Cheque <input type="checkbox"/> Cash <input type="checkbox"/> PDQ <input type="checkbox"/> BACS	
Email Address (For Confirmation):			
Phone Number (Mandatory):			

### TRADE SPACE

Includes 2 wristbands & 1 combined Showground vehicle/car park pass(es)

- Uncovered Stand Space (3m frontage x 5m depth) £90.00  £

All items, including gazebos and vehicles, must fit within your stand space. Multiple stands can be purchased to create a larger stand space if needed but depth is always 5m. Any vehicles which do not fit in the space can be moved to another parking area.

- Covered Stand Space (3m frontage x 3m depth) £189.50  £

Multiple Covered Stands can be purchased; spaces are within a 6m x 6m marquee with divides between traders.

### Optional Extras for Trade Space

- Extra adult wristbands (max. 2 per stand @£22.50) £22.50  £
- All further adult wristbands £47.50  £

Please note: All adult wristbands purchased after 7 May and on the day charged at £47.50

- Child wristband(s) (children 4-16 inclusive) £13.50  £
- Child (0-3) N/A  FREE
- Extra Car Park Pass(es) No admission to showground £13.50  £
- Caravan Car Park Pass(es) No admission to showground £13.50  £
- Extra Showground Vehicle Pass(es) Valid for showground access and car park parking. £19.00  £
- Sunday Night Camping (Exhibitors' car park only) £26.00  £

### VINTAGE FROM THE BOOT (SUN ONLY)

Includes 2 wristbands & 1 Showground Vehicle Pass

- Vintage From The Boot (max. 1 per booking) £48.00  £

Trading from the boot of a pre-2000 vehicle only. Cars only, no vans, trailers or lorries accepted.

### DESCRIPTION OF GOODS (exhibitors must be selling relevant wares to trade within the vintage market):

### FREE SHOWGUIDE ENTRY & \*ONLINE EXHIBITOR LISTING

For inclusion in the event day information this section must be completed and the form returned prior to showguide print. Your listing should be written EXACTLY as you wish it to appear. If you don't wish to be included, please leave this section blank. Your name will be listed alphabetically and should be written exactly as you wish it to appear in the showguide.

Name/company:

Tel Number:

Email:

**\*Online listing includes name/company and stand number only**

This is a complimentary service. Errors and omissions accepted. If this section is left blank, no entry will be put in the showguide.

### NEW FOR 2026: Wi-Fi

We are investigating free Wi-Fi access for Exhibitors. If this becomes available, please tick if you require event Wi-Fi   
 One connection per booking for a card reader and/or phone to facilitate trading only.

**TOTAL**  £

Please note, bookings will not be processed without payment. All prices are inclusive of VAT at the prevailing rate.

### AGREEMENT

I agree to abide by the Rules & Regulations and health & safety requirements outlined in the Terms & Conditions on the booking form and have **completed the health & safety declaration** on the reverse of this form. Please debit my credit card/debit card with the total amount (if applicable). Full instructions and T&Cs can be found on [www.beaulieu.co.uk/events/](http://www.beaulieu.co.uk/events/)

Signed (Mandatory) ..... Date .....

Details of how we handle your data can be found at [beaulieu.co.uk/privacy-statement](http://beaulieu.co.uk/privacy-statement)

Events Department, John Montagu Building, Beaulieu, Hampshire SO42 7ZN  
 Tel: 01590 614614 Email: [events@beaulieu.co.uk](mailto:events@beaulieu.co.uk)

### Payment Details

Please note: we do not accept American Express Payment by Credit/Debit Card:  by Cheque:  by BACS:

Card Number:

Valid From:     to:     3 Digit Security Code:

Name as printed on card:  Postcode:

Please make cheques payable to: **Beaulieu Enterprises Ltd**  
 Please note: we do not accept post-dated cheques

Please contact us for BACS details.

Cheques must be received a full 2 weeks prior to the date of the event.  
**Only cash/card payments will be accepted after 30/04/2026**

# Beaulieu Events Health & Safety Document

## PLEASE COMPLETE AND TAKE A COPY FOR YOUR RECORDS

Traders and exhibitors wishing to attend a Beaulieu Event are required to complete the Health & Safety documentation.

It is a requirement for all exhibitors to carry out an assessment of risks that are created as a result of their activities which could affect the health and safety of themselves, their employees and anyone else (such as contractors, helpers and members of the public etc).

Any marquee or similar structure must conform to the Construction (Design and Management) Regulations 2015.

The risk assessment should take account of significant risks that are created **during event set up, the duration of the event and any activities during event break down.**

When completing your assessment remember:

- A hazard is anything that may cause harm, e.g. objects left in walkways, trailing cables, the layout of your display.
- The risk is the chance that someone may be harmed by these or any other hazards.

**You should complete a risk assessment that details the significant risks posed by your operations covering set-up, the event and closure. The onus is on you to ensure suitable and sufficient controls are implemented to reduce those risks. You will need to have this assessment available on your stand throughout the duration of the event.**

If an accident or incident occurs, the Investigating Authorities will ask to see evidence of a risk assessment, to satisfy themselves that the person(s) responsible have taken all reasonable measures to control these hazards and risks.

To help you we have prepared the checklist below. Although not exhaustive, it outlines some of the more common hazards.

### Identify potential hazards which could harm exhibitors/visitors/Beaulieu staff/contractors

- |                             |   |                       |  |
|-----------------------------|---|-----------------------|--|
| <b>Slips / Trips on:</b>    | Items protruding into gangways <input type="checkbox"/> | <b>Other Hazards:</b> | Carrying heavy objects <input type="checkbox"/>      |
|                             | Power cables crossing gangways <input type="checkbox"/> |                       | Power cables <input type="checkbox"/>                |
| <b>Electrical:</b>          | Power cables <input type="checkbox"/>                   |                       | Coverings becoming loose <input type="checkbox"/>    |
|                             | Power tools <input type="checkbox"/>                    |                       | Chemicals <input type="checkbox"/>                   |
|                             | Overloading <input type="checkbox"/>                    |                       | Sharp objects <input type="checkbox"/>               |
|                             | Generators <input type="checkbox"/>                     |                       | Heating / cooking equipment <input type="checkbox"/> |
| <b>Adverse Weather:</b>     | Plastic coverings etc <input type="checkbox"/>          |                       |  |
|                             | flying off in the wind <input type="checkbox"/>         |                       |  |
| <b>Unloading / Loading:</b> | Objects falling from heights <input type="checkbox"/>   |                       |  |
|                             | Objects falling from vehicles <input type="checkbox"/>  |                       |  |

**Other: (please state)** .....

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## PLEASE NOTE: It is your responsibility to ensure suitable and sufficient controls are implemented to reduce those risks.

### Please tick below any of the precautions which you will be putting in place to avoid these hazards

- |  |  |
|--|--|
| All items kept within allocated space <input type="checkbox"/>               | Generators placed safely away from other displays, exhibitors and walls of marquees <input type="checkbox"/> |
| Stand coverings fixed securely & within stand space <input type="checkbox"/> | Lighting/heating/cooking placed safely <input type="checkbox"/>  |
| All cables safely located <input type="checkbox"/>                           | Careful positioning of vehicles facing down the gradient (for safe unloading) <input type="checkbox"/>       |
| Extra fixings in windy conditions <input type="checkbox"/>                   |  |
| Heavy items secured <input type="checkbox"/>                                 |  |

**Other: (please state):** .....

.....

**Additional Safety Measures:** Any business operating is required to put measures in place that prevent the spread of infection amongst staff, volunteers and customers. You should factor in safety measures to your overall risk assessment and adhere to any Government guidance in place at the time of the event.

### Before returning your booking form please check that you have:

- The correct name, address and telephone number overleaf
- Filled in your stand space requirements and given a total cost
- Signed your agreement (front of form)
- Completed your description of goods
- Included payment and/or filled in the credit card payment information

**PLEASE NOTE**  
Event instructions and passes will ONLY be sent if forms have been signed and full payment received.