

*Beaulieu*  
**SPRING**  
**Autojumble**  
 18 & 19 May 2024

Name & Address **(Mandatory)**:

For Office Use Only

|                                 |                               |                              |                               |
|---------------------------------|-------------------------------|------------------------------|-------------------------------|
| Date Received:                  |                               | Event Reference Number:      |                               |
| Stand Number:                   |                               |                              |                               |
| Processed On:                   |                               | Processed By:                |                               |
| Payment Method:                 |                               | Total Paid:                  |                               |
| <input type="checkbox"/> Cheque | <input type="checkbox"/> Cash | <input type="checkbox"/> PDO | <input type="checkbox"/> BACS |
| Cheque Information:             |                               |                              |                               |

Email Address **(For Confirmation)**:

Daytime Phone / Alternative Number **(Mandatory)**:

**TRUNK TRADERS**

SUNDAY ONLY Includes 2 Exhibitor & 1 Trunk Trader Vehicle Pass(es)

**Second hand goods trading from vehicle only - no roof racks, structures, awnings, gazebos or large umbrellas.**

Trunk Trader plot(s) - max. 2 (cars only)

**£47.00** £ \_\_\_\_\_ (inc. VAT) **TOTAL £** \_\_\_\_\_ (inc. VAT)

Please remember that to maintain the original concept of Trunk Traders goods should be restricted to surplus or second-hand motoring items being sold by amateur jumblesters.

We regret that bookings from companies or businesses will not be accepted, Trunk Traders is for private sellers only.

Bookings are for Trunk Traders only and will not be accepted in conjunction with a stallholder booking.

**CARS ONLY** will be accepted in Trunk Traders and we will no longer accept bookings from vehicles with trailers and any van or lorry.

**Cars will be restricted to passenger vehicles only and no commercial vehicles will be accepted.**

Description of Goods **(Mandatory)** .....

To keep informed on upcoming events and rallies at Beaulieu sign up to our newsletter at [beaulieu.co.uk](http://beaulieu.co.uk)

**AGREEMENT**

I agree to abide by the Rules & Regulations and Health & Safety requirements outlined in the Terms & Conditions in the booking instructions and have **completed the Health & Safety Declaration** on the reverse of this form. Please debit my credit card/debit card with the total amount (if applicable). *Full instructions and Terms and Conditions can be found on [springautojumble.co.uk](http://springautojumble.co.uk).*

Signed **(Mandatory)**: .....

Date: .....

Details of how we handle your data can be found at [beaulieu.co.uk/privacy-statement](http://beaulieu.co.uk/privacy-statement)

**Events Department, John Montagu Building, Beaulieu, Hampshire SO42 7ZN**

**Tel: 01590 614614 Email: [events@beaulieu.co.uk](mailto:events@beaulieu.co.uk)**

**REGULATIONS FOR TRUNK TRADERS**

- Vehicles must be parked in the Trunk Traders field and cannot be parked in the Exhibitors' car park.
- No goods for sale can be walked through from Exhibitors' car park to the Trunk Traders field.
- Trunk Traders are not able to erect gazebos, awnings or large umbrellas.
- Trunk Trader vehicles without sufficient goods to sell will not be allowed in to Trunk Traders and will be turned away - no refunds given.
- Trunk Traders must abide by the opening and closing times of the event. No vehicle movement or exit will be permitted until the event has closed to the public.
- No overnight camping is permitted for Trunk Traders.

**TRUNK TRADER PLOT**  
**CAR ONLY**

**NO CARS WITH TRAILERS, VANS, DROPSIDES, VANS WITH TRAILERS, OR LORRIES ACCEPTED**



**Payment Details**

Please note: we do not accept American Express

Payment by Credit/Debit Card:  by Cheque:

by BACS:

Please make cheques payable to: **Beaulieu Enterprises Ltd**

Please note: we do not accept post-dated cheques

Card Number:

Valid From:     to:     3 Digit Security Code:

Please contact us for BACS details.

Name as printed on card:

Postcode:

Cheques must be received a full 2 weeks prior to the date of the event.  
**Only cash/card payments will be accepted after 02/05/2024**

**In Signing The Agreement On The Front You Are Accepting The Following Conditions:**

Your pre-entry is non-transferable and is not for re-sale.

Refund as follows; To receive a part refund, Exhibitors must notify the Events Office on 01590 614614 as soon as possible if they wish to cancel. Provided the stand space(s) can be re-let and provided all passes/tickets have been returned, refunds will be made as follows; **30 days + in advance of the Friday of the event—10% administration fee deducted, less than 30 days but more than 7 days in advance—30% administration fee deducted, less than 7 days—No refund will be given.**

**Beaulieu Events Health & Safety Declaration**

**PLEASE COMPLETE AND TAKE A COPY FOR YOUR RECORDS**

**Traders and exhibitors wishing to attend a Beaulieu Event are required to complete the Health & Safety documentation.**

It is a requirement for all exhibitors to carry out an assessment of risks that are created as a result of their activities which could affect the health and safety of themselves, their employees and anyone else (such as contractors, helpers and members of the public etc).

Any marquee or similar structure must conform to the Construction (Design and Management) Regulations 2015.

The risk assessment should take account of significant risks that are created **during event set up, the duration of the event and any activities during event break down.**

When completing your assessment remember:

- A hazard is anything that may cause harm, e.g. objects left in walkways, trailing cables, the layout of your display.
- The risk is the chance that someone may be harmed by these or any other hazards.

**You should complete a risk assessment that details the significant risks posed by your operations covering set-up, the event and closure. The onus is on you to ensure suitable and sufficient controls are implemented to reduce those risks. You will need to have this assessment available on your stand throughout the duration of the event.**

If an accident or incident occurs, the Investigating Authorities will ask to see evidence of a risk assessment, to satisfy themselves that the person(s) responsible have taken all reasonable measures to control these hazards and risks.

To help you we have prepared the checklist below. Although not exhaustive, it outlines some of the more common hazards. Please indicate those issues that are applicable to your stand.

**Identify potential hazards which could harm exhibitors/visitors/Beaulieu staff/contractors**

|                             |  |                       |  |
|-----------------------------|--|-----------------------|--|
| <b>Slips / Trips on:</b>    | Items protruding into gangways <input type="checkbox"/>                      | <b>Other Hazards:</b> | Carrying heavy objects <input type="checkbox"/>      |
|                             | Power cables crossing gangways <input type="checkbox"/>                      |                       | Power cables <input type="checkbox"/>                |
| <b>Electrical:</b>          | Power cables <input type="checkbox"/>  |                       | Coverings becoming loose <input type="checkbox"/>    |
|                             | Power tools <input type="checkbox"/>   |                       | Chemicals <input type="checkbox"/>                   |
|                             | Overloading <input type="checkbox"/>   |                       | Sharp objects <input type="checkbox"/>               |
|                             | Generators <input type="checkbox"/>  | <b>Other:</b>         | Heating / cooking equipment <input type="checkbox"/> |
| <b>Adverse Weather:</b>     | Gazebos, plastic coverings etc flying off in the wi <input type="checkbox"/> | <b>(please state)</b> | .....  |
| <b>Unloading / Loading:</b> | Objects falling from heights <input type="checkbox"/>                        |                       | .....  |
|                             | Objects falling from vehicles <input type="checkbox"/>                       |                       | .....  |

**PLEASE NOTE: It is your responsibility to ensure suitable and sufficient controls are implemented to reduce those risks.**

**Please tick below any of the precautions which you will be putting in place to avoid these hazards**

|  |  |
|--|--|
| All items kept within allocated space <input type="checkbox"/>               | Generators placed safely away from other displays, exhibitors and walls of marquees <input type="checkbox"/> |
| Stand coverings fixed securely & within stand space <input type="checkbox"/> |  |
| All cables safely located <input type="checkbox"/>                           | Lighting/heating/cooking placed safely <input type="checkbox"/>  |
| Extra fixings in windy conditions <input type="checkbox"/>                   | Careful positioning of vehicles facing down the gradient (for safe unloading) <input type="checkbox"/>       |
| Heavy items secured <input type="checkbox"/>                                 |  |

**Other: (please state):** .....

**Additional Safety Measures:** Any business is required to put measures in place that prevent the spread of infection amongst staff, volunteers and customers. You should factor in safety measures to your risk assessment and adhere to any Government guidance in place at the time of the event.

**Before returning your booking form please check that you have:**

- The correct name, address and telephone number overleaf
- Filled in your stand space requirements and given a total cost
- Completed your description of goods
- Signed your agreement (front of form)
- Included payment and/or filled in the credit card payment information

**PLEASE NOTE**  
Event instructions and passes will ONLY be sent if forms have been signed and full payment received.