

Boatjumble40

Sunday 23 April 2017

For Office Use Only

Rec:		Ref:	
Vatable:	Non Vatable:		

BOOKING FORM

Name & Address:

Daytime Phone Number:

Mobile Phone Number:

Fax Number (if applicable):

Email Address (for confirmation):

TRADE/JUMBLE STAND SPACE

Includes 2 Exhibitor & 1 Combined Showground Vehicle/Car Park Pass(es)

- Uncovered space(s) 3.65x4.57m (12x15ft) @ 45.83 ex. VAT **£55.00** £ _____ (inc. VAT)
- Corner plot uncovered space(s) 3.65x4.57m (12x15ft) @ 62.50 ex. VAT **£75.00** £ _____ (inc. VAT)
- Individual marquee(s) inc. stand space 3x4.5m (10x15ft) @ 245.00 ex. VAT **£294.00** £ _____ (inc. VAT)
- Corner plot individual marquee(s) inc. stand space 3x4.5m (10x15ft) @ 261.67 ex. VAT **£314.00** £ _____ (inc. VAT)
- Boatmart (to sell a boat) @ 27.50 ex. VAT **£33.00** £ _____ (inc. VAT)
- Bespoke marquee (please state size) _____ @ EPOA £ _____ (inc. VAT)

TRUNK TRADERS SUNDAY ONLY

Includes 2 Exhibitor & 1 Trunk Trader Vehicle Pass(es)
Second hand goods trading from vehicle only - no structures or marquees. See specifications opposite.

- Small Trunk Trader plot(s) - max. 2 (cars only) @ 32.50 ex. VAT **£39.00** £ _____ (inc. VAT)
PLEASE NOTE: If bringing a trailer you will need to purchase a large Trunk Trader plot
- Large Trunk Trader plot(s) - max. 2 (car+trailer or panel van) @ 66.67 ex. VAT **£80.00** £ _____ (inc. VAT)
PLEASE NOTE: 2.7m max. vehicle height, 6m max. vehicle length.

BOATMALL

Includes 2 Exhibitor & 1 Combined Showground Vehicle/Car Park Pass(es)
Boats and trailers must fit within allocated stand space

- Uncovered stand space 3.65x4.57m (12x15ft) @ 68.75 ex. VAT **£82.50** £ _____ (inc. VAT)

OPTIONAL EXTRAS

- Extra adult wristband(s) @ 6.88 ex. VAT **£8.25** £ _____ (inc. VAT)
PLEASE NOTE: All adult wristbands purchased on the day are charged at £10.00
- Youth wristband(s) (13-17yrs inclusive) @ 4.38 ex. VAT **£5.25** £ _____ (inc. VAT)
PLEASE NOTE: All youth wristbands purchased on the day are charged at £7.00
- Child wristband(s) (12yrs and under) **N/A £ FREE** (inc. VAT)
- Extra showground vehicle pass(es) @ 6.25 ex. VAT **£7.50** £ _____ (inc. VAT)
- Extra car park pass(es) (No admission to showground) @ 3.33 ex. VAT **£4.00** £ _____ (inc. VAT)
- Caravan pass on uncovered stand **N/A £ FREE** (inc. VAT)
- Caravan pass in exhibitors car park @ 3.33 ex. VAT **£4.00** £ _____ (inc. VAT)

TOTAL £ _____ (inc. VAT)

TRUNK TRADER SPECIFICATIONS

VEHICLE TYPE



TRUNK TRADER PLOT SIZE

SMALL

LARGE

LARGE

NO LUTON/BOX VANS, DROPSIDES, VANS WITH TRAILERS, OR LORRIES ACCEPTED



ESSENTIAL INFORMATION

Exhibitors' Entrance will not be open on Saturday 22 April, however there will be limited Saturday access via North Gate. Please indicate here if you require Saturday entry. Any exhibitor that fails to do this or inform us prior to the event may be refused Saturday entry. **PLEASE NOTE: There will be no Trunk Trader access on Saturday 22 April.**

Tick here for Saturday entry (14:00 - 18:00 hrs):

Preferred stand location (not guaranteed):

Stands back to back (12x30ft): **YES / NO**

Corner plot requested: **YES / NO**

DESCRIPTION OF GOODS (MANDATORY)

AGREEMENT

I agree to abide by the Rules & Regulations and Health & Safety requirements in the Booking Instructions and have **completed the Health & Safety declaration** on the reverse of this form. Please debit my Credit Card/Debit Card with the total amount above (if applicable).

Signed: _____

Date: _____

I would like to be kept informed on upcoming events and rallies at Beaulieu via email (please tick to confirm):

Please tick this box if you are happy for the above information to be disclosed to a sponsor company:

Events Department, John Montagu Building, Beaulieu, Hampshire SO42 7ZN
Tel: 01590 614614 Fax: 01590 614615 Email: events@beaulieu.co.uk

Payment Details

Please note: we do not accept American Express

Payment by Credit/Debit Card: by Cheque:

Card Number:

Valid From: to: 3 Digit Security Code:

House name/number of where card is registered (if different from above):

Postcode:

Please make cheques payable to: **Beaulieu Enterprises Ltd**
post dated no later than **01/03/2017**

/ /

Cheques must be received a full 2 weeks prior to the date of the event.
Only cash/card payments will be accepted after 07/04/2017

Beaulieu Events Health & Safety Document

PLEASE COMPLETE AND TAKE A COPY FOR YOUR RECORDS

Traders and exhibitors wishing to attend a Beaulieu Event are required to complete the Health & Safety documentation.

It is a requirement for all exhibitors to carry out an assessment of risks that are created as a result of their activities which could affect the health and safety of themselves, their employees and anyone else (such as contractors, helpers and members of the public etc).

The risk assessment should take account of significant risks that are created **during event set up, the duration of the event and any activities during event break down.**

When completing your assessment remember:

- A hazard is anything that may cause harm, e.g. objects left in walkways, trailing cables, the layout of your display.
- The risk is the chance that someone may be harmed by these or any other hazards.

You should complete a risk assessment that details the significant risks posed by your operations covering set-up, the event and closure. The onus is on you to ensure suitable and sufficient controls are implemented to reduce those risks. You will need to have this assessment available on your stand throughout the duration of the event.

If an accident or incident occurs, the Investigating Authorities will ask to see evidence of a risk assessment, to satisfy themselves that the person(s) responsible have taken all reasonable measures to control these hazards and risks.

To help you we have prepared the checklist below. Although not exhaustive, it outlines some of the more common hazards. Please indicate those issues that are applicable to your stand.

Identify potential hazards which could harm exhibitors/visitors/Beaulieu staff/contractors

Slips / Trips on:	Items protruding into gangways <input type="checkbox"/>	Other Hazards:	Carrying heavy objects <input type="checkbox"/>
	Power cables crossing gangways <input type="checkbox"/>		Power cables <input type="checkbox"/>
Electrical:	Power cables <input type="checkbox"/>		Coverings becoming loose <input type="checkbox"/>
	Power tools <input type="checkbox"/>		Chemicals <input type="checkbox"/>
	Overloading <input type="checkbox"/>		Sharp objects <input type="checkbox"/>
	Generators <input type="checkbox"/>		Heating / cooking equipment <input type="checkbox"/>
Adverse Weather:	Gazebos, plastic coverings etc flying off in the wind <input type="checkbox"/>	Other: (please state)
		
Unloading / Loading:	Objects falling from heights <input type="checkbox"/>	
	Objects falling from vehicles <input type="checkbox"/>	

PLEASE NOTE: It is your responsibility to ensure suitable and sufficient controls are implemented to reduce those risks.

Please tick below any of the precautions which you will be putting in place to avoid these hazards

All items kept within allocated space <input type="checkbox"/>	Generators placed safely away from other displays, exhibitors and walls of marquees <input type="checkbox"/>
Stand coverings fixed securely & within stand space <input type="checkbox"/>	Lighting/heating/cooking placed safely <input type="checkbox"/>
All cables safely located <input type="checkbox"/>	Careful positioning of vehicles facing down the gradient (for safe unloading) <input type="checkbox"/>
Extra fixings in windy conditions <input type="checkbox"/>	
Heavy items secured <input type="checkbox"/>	

Other: (please state):

HEALTH & SAFETY DECLARATION

I/We acknowledge the Health & Safety Policy and Event Regulations of Beaulieu Enterprises Limited as contained in the Event Booking Information, and confirm it will be complied with in addition to our own responsibility under the Health & Safety at Work Act 1974 and all its subordinate regulations which apply.

Signed (Mandatory)

Print Name **Date**

Nominated person responsible for Health & Safety is

Before returning your booking form please check that you have:

- The correct name, address and telephone number overleaf
- Filled in your stand space requirements and given a total cost
- Signed your agreement (front of form)
- Filled in the Health & Safety details above and signed the Health & Safety Declaration
- Included payment and/or filled in the credit card payment information

PLEASE NOTE

Event instructions and passes will ONLY be sent if forms have been signed, declarations completed and full payment received.